

**OFFICIAL MEETING MINUTES  
OF THE  
PALM BEACH COUNTY COMMISSION ON ETHICS (COE)  
PALM BEACH COUNTY, FLORIDA**

**APRIL 13, 2023**

**THURSDAY  
1:30 P.M.**

**COMMISSION CHAMBERS  
WEISMAN GOVERNMENTAL CENTER**

**MEMBERS:**

Michael H. Kugler, Chair  
Danielle A. Sherriff, Vice Chair  
Peter L. Cruise  
Rodney G. Romano  
Michael S. Kridel

**COUNTY STAFF PRESENT:**

Mark. A. Higgs, COE Investigator II  
Abigail Irizarry, COE Investigator II  
Christie E. Kelley, COE Director III  
Gina A. Levesque, COE Intake and Compliance Manager

**CLERK OF THE CIRCUIT COURT & COMPTROLLER'S OFFICE STAFF PRESENT:**

Danielle Freeman, Deputy Clerk

**I. Call to Order**

The chair called the meeting to order at 1:30 p.m.

**II. Pledge of Allegiance**

Commissioner Cruise led the Pledge of Allegiance.

**III. Roll Call**

**Present:** Chair Michael H. Kugler, Vice Chair Danielle A. Sheriff, and Commissioner Peter L. Cruise

**Absent:** Commissioner Michael S. Kridel and Commissioner Rodney G. Romano

**IV. Introductory Remarks**

**MOTION to approve the consent agenda as published. Motion by Commissioner Cruise, seconded by Vice Chair Sherriff, and carried 3-0.**

**VIII. Items Pulled from Consent Agenda**

No items were pulled from the consent agenda.

**IX. Executive Director Comments**

Ms. Kelley provided the following updates:

1.

On March 30 and 31, 2023, Ms. Giger and Ms. Levesque attended and presented at the Southwest Florida Ethics conference, and Ms. Kelly shared highlights from that conference.

2.

Since the last meeting, staff had spoken at various municipality meetings within the county.

3.

The Memorandum of Understanding with the Delray Beach Housing Authority was likely to be approved on April 18, 2023, by the Board of County Commissioners.

4.

Ms. Giger was scheduled to conduct an ethics training course with the Palm Beach County Housing Authority and staff on April 20, 2023.

**X. Commissioner Comments**

1.

Commissioner Cruise stated that a week-long leadership and ethics camp for high school students would be held by FAU and the LeRoy Collins Public Ethics Academy the week of June 5, 2023. He also expressed an interest in having his colleagues and staff collaborate on a time and agenda to explain the COE's role to the students.

2.

Chair Kugler requested to move the June 1, 2023, meeting to the week of June 5.

Responding to Chair Kugler, Ms. Levesque stated that she would look into changing the date of the next COE meeting after checking with the Office of Inspector General regarding their meeting schedule.

3.

Chair Kugler spoke about the executive session regarding Wayne Brandes. He reminded County employees that public resources were to be used for the benefit of the public.

#### **XI. Public Comments**

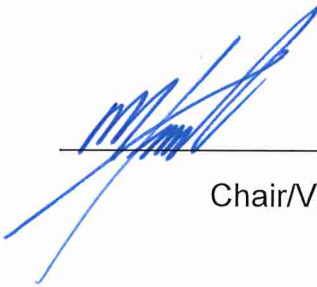
No comments were made.

#### **XII. Adjournment**

**MOTION to adjourn. Motion by Commissioner Cruise, seconded by Vice Chair Sherriff, and carried 3-0.**

**At 2:09 p.m., the chair declared the meeting adjourned.**

APPROVED:



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Chair/Vice Chair